Tulsa Community College Library

Annual Report
2012-13
Professional Library Staff

Paula Settoon, Dean of Libraries and College Librarian
Bachelor of Arts, English Education, Louisiana Tech University
Master of Library and Information Science, Louisiana State University

Metro Campus Library, Public Services

Andria Burton, Manager
Bachelor of Science, Elementary Education, University of Texas at San Antonio
Master of Library and Information Science, University of Texas at Austin
Master of Education, School Leadership, Wilmington College

Adam Brennan
Associate of Arts, Liberal Arts, Tulsa Community College
Bachelor of Arts, American Studies, Oklahoma State University
Master of Library and Information Studies, University of Oklahoma

Suzanne Fisk
Bachelor of Arts, Education, Southwestern University, Georgetown, TX
Master of Library Science, Sam Houston State University, Huntsville, TX

Karen Harris
Bachelor of Arts
Master of Library and Information Studies, University of Oklahoma

Metro Campus Library, Technical Services

Casey Ashe, Manager
Bachelor of Arts, Telecommunications, University of Tulsa
Master of Library of Information Studies, University of Oklahoma

Bob Holzmann
Bachelor of Music, University of Cincinnati College-Conservatory of Music
Master of Business Administration, University of Phoenix

Cary Isley
Bachelor of Science, Interdisciplinary Studies (Philosophy & English), Western Oregon University
Master of Arts, Philosophy, Emory University
Doctor of Philosophy, Philosophy, Emory University
Master of Library and Information Studies, University of Alabama
Northeast Campus Library

Michael Meisenheimer, Manager
Associate of Arts, Psychology, Tulsa Junior College  
Bachelor of Science, Business Management, University of Phoenix  
Master of Library and Information Studies, University of Oklahoma

Gisele Skinner McDaniel
Bachelor of Arts, Liberal Arts, Asbury College (now Asbury University)  
Master of Science, Library Science, University of Kentucky

Megan Donald
Bachelor of Science, Economics, Virginia Commonwealth University  
Bachelor of Arts, Religious Studies, Virginia Commonwealth University  
Juris Doctor, University of Tulsa College of Law  
Master of Library and Information Studies, University of Oklahoma

Evelyn Rogers
Associate of Arts, Nursing/Psychology, Pasadena (CA) City College  
Bachelor of Science, Healthcare Management, University of La Verne (CA)  
Master of Arts, Practical Theology, Oral Roberts University  
Master of Library and Information Science, University of Oklahoma

Southeast Campus Library

Stephanie Titsworth Ingold, Manager
Bachelor of Arts, Elementary Education, Oklahoma State University  
Master of Library and Information Studies, University of Oklahoma

Suzanne Haynes
Bachelor of Arts, Spanish Language and Literature, Oklahoma State University  
Master of Arts, History, Oklahoma State University  
Master of Library and Information Science, University of Oklahoma

Jamie Holmes
Bachelor of Arts, English, Michigan State University  
Master of Library & Information Science, University of North Texas

Amy Norman
Bachelor of Arts, English, Texas Christian University  
Master of Library and Information Science, University of Texas at Austin

West Campus Library

Amanda Kuhns, Manager
Bachelor of Arts, French, University of Texas at Austin  
Master of Library and Information Studies, University of Oklahoma

Demetrius Bereolos
Bachelor of Arts, Political Science & Journalism, University of Oklahoma  
Master of Arts, Journalism, University of Oklahoma  
Juris Doctor, Gonzaga University
Library Staff

Sharlot Hess, Administrative Assistant

**Metro Campus Library, Public Services**

Christa Blue  
Travis Budd  
Carl Jordan  
Natalie Manke  

JP Moorman  
Lisa Robinson  
Amanda Ross  
Christi Vanover

**Metro Campus Library, Technical Services**

Mary Kent  
Martha Powers  
Victoria Wisdom  

Garin Greer  
Bill Laignel  
Hans Pasco

**Northeast Campus Library**

Melanie Brennan  
Mary Estrada  
Marina Metevelis  

Jasmine Manns  
Pam Pace  
Cesar Palacios

**Southeast Campus Library**

Ayodele Ayoko  
Josh Barnes  
Kay Behar  
Shane Byler  
Mark Roylance  
Valerie Sanders  
Tammy Thomason  
Seth Warder  

Randy Wimer  
Scott Hillhouse  
Scott Hutson  
Stacey Lemond  
Melissa Thurston

**West Campus Library**

Jessica Hampton  
Jakob Lancaster  
Taylor Lilly  

Phillip Murray  
Joseph Trouman  
Sarah Wagner
## TCC Library Holdings

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<th></th>
<th>Books</th>
<th>Videos</th>
<th>Periodicals</th>
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<td><strong>Metro</strong></td>
<td>36,188</td>
<td>1,751</td>
<td>307</td>
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<tr>
<td><strong>Northeast</strong></td>
<td>19,827</td>
<td>1,316</td>
<td>150</td>
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<td><strong>Southeast</strong></td>
<td>25,204</td>
<td>1,337</td>
<td>114</td>
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<tr>
<td><strong>West</strong></td>
<td>8,138</td>
<td>418</td>
<td>66</td>
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Audio: 101  
Children’s Literature: 538

- Total Print Books: 89,895
- Total Audio & Video: 4,923
- Collection subtotal: 94,818
- Total Periodicals: 637
- Microforms: 185
- Total Print Collection: 95,640
- Electronic Books: 98,151
- Grand Total Collection: **193,791**
Most of the Library's budget, after salaries, is spent on databases and other electronic resources such as e-books. Early in 2013, the Library adopted a new collection development policy and is in the process of evaluating all parts of the collection including electronic resources. Estimated costs below reflect database and other costs of subscription services.

<table>
<thead>
<tr>
<th>Learning Resource Center</th>
<th>2012-13 Budget</th>
<th>2011-12 Budget</th>
<th>% Change</th>
<th>% of Dept. Budget</th>
<th>% of Cabinet Budget</th>
<th>% of College Budget</th>
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<tr>
<td>Contractual services</td>
<td>-</td>
<td>39,000</td>
<td>-100.00%</td>
<td>0.00%</td>
<td>0.00%</td>
<td>0.00%</td>
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<td>Operating services</td>
<td>302,759</td>
<td>2,100</td>
<td>14317.10%</td>
<td>11.28%</td>
<td>4.49%</td>
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<td>Supplies/materials</td>
<td>72,238</td>
<td>335,000</td>
<td>-78.44%</td>
<td>2.69%</td>
<td>1.07%</td>
<td>0.064%</td>
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<td>Travel/staff development</td>
<td>9,200</td>
<td>9,200</td>
<td>0.00%</td>
<td>0.34%</td>
<td>0.14%</td>
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<tr>
<td>Supplemental</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Repairs</td>
<td>-</td>
<td>-</td>
<td>100.00%</td>
<td>0.00%</td>
<td>0.00%</td>
<td>0.000%</td>
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<tr>
<td>Furniture</td>
<td>7,850</td>
<td>-</td>
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<td>0.29%</td>
<td>0.12%</td>
<td>0.007%</td>
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<td>IT solutions</td>
<td>10,553</td>
<td>59,840</td>
<td>-81.70%</td>
<td>0.41%</td>
<td>0.16%</td>
<td>0.010%</td>
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<tr>
<td>Non-IT equipment</td>
<td>-</td>
<td>-</td>
<td>0.00%</td>
<td>0.00%</td>
<td>0.00%</td>
<td>0.000%</td>
</tr>
<tr>
<td>Subtotal</td>
<td>403,000</td>
<td>445,140</td>
<td></td>
<td></td>
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<td>Salaries and benefits</td>
<td>2,281,173</td>
<td>2,210,866</td>
<td>3.18%</td>
<td>84.99%</td>
<td>33.80%</td>
<td>2.020%</td>
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<tr>
<td>Total</td>
<td>2,684,173</td>
<td>2,656,006</td>
<td>1.08%</td>
<td>100.00%</td>
<td>39.77%</td>
<td>2.385%</td>
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ALA $195
Amigos $28,700
ArtStor $2,000
Baker & Taylor $16,000
Chronicle $3,000
Ebsco $30,000
Elsevier $2,700
Gale $43,000
Infobase Learning $3,000
JSTOR $4,400
Lexis Nexis $6,000
Library of Congress $1,050

Library Technology Inc $4,500
OCLC $13,500
Ovid (Wolters Kluwer) $14,500
Proquest $52,000
RR Bowker $1,200
Sagenet (CQ Press) $4,400
Springshare $3,000
Truven Health $1,000
Tulsa World $5,000
WestLaw $16,100
WT Cox $58,000
This Year in TCC Libraries

Retirement of Jeff Siddons
By Sarah Wagner, WC Library Assistant II

Long time TCC employee Jeff Siddons retired after thirty years of service to the college. Over the decades Jeff worked in libraries, then called “Learning Resources Centers” on every campus. He was part of the team that opened the West campus and managed that campus library for over 15 years. Jeff will always be remembered fondly for his jovial nature and upbeat management style.

Changes in Library Management
By Paula Settoon, Dean of Libraries

This academic year saw some major changes in library management. In July, when Paula Settoon became Dean of Libraries and College Librarian. Actually, her initial title was Dean of the Learning Resources Center, but early in the fall semester, based on requests from faculty and library staff, the Cabinet officially changed the name of the department to Library. We were also able to reallocate some library staffing funds, based on open position, to create two new managerial positions. Mike Meisenheimer moved from SEC Campus Library back to NEC Campus Library. Casey Ashe left public services at Metro to manage Technical Services and Electronic Resources for the Library. In January, Stephanie Ingold joined the TCC Library team as the SEC Campus Library Manager, while Andria Burton became the Metro Campus Library manager in March. In May, Amanda Kuhns replaced Jeff Siddons as the manager of the West Campus Library.

Stress Management Workshop
By Natalie Manke, MC Library Assistant II

Nursing faculty Nancy Vitali, MS, RN, conducted a stress management workshop in the Metro Library Classroom. She focused on methods that can be employed to help reduce stress in a variety of situations, such as deep breathing exercises and other relaxation techniques. In addition, she taught about lifestyle choices that can allow the body to better handle natural stress reactions.
New Look for SEC Library
by Stephanie Ingold, SEC Library Manager

There have been many exciting changes taking place at the Southeast Campus Library including a renovation project that took place from May 13, 2013 through May 31, 2013. The library was closed during this time (TCC Intersession) and reopened on June 3, 2013. The renovations included new carpet for the entire library – main area, classrooms, group study room, storage areas, display case and offices.

The carpet was over 20 years old and desperately needed to be replaced. Many areas were painted including three very lovely blue accent walls out in the library open areas. The partition that divided the classroom was removed leaving one large library classroom. The shelves for the periodicals browsing area were moved to a new location in order to provide our students with a more aesthetically pleasing, as well as more relaxing and quiet, reading area. The shelving ranges were moved away from the west wall, so that we could open up some space for a “Silent Area” within the library. By moving the shelving and opening up the area in the back of the library by removing ranges, we were able to create three distinct spaces for patron use within the library. The new designations for spaces are as follows:

- **Silent Area**
  - For individual study with no interruptions
  - No conversations permitted
  - No group study permitted in these areas
  - Set cell phones to vibrate or silent; please exit area to take phone calls

- **Quiet Area**
  - For small groups and casual study
  - Conversations should be whispered
  - Small group study (2-4) permitted
  - Set cell phones to vibrate or silent; please exit area to take phone calls

- **Active Area**
  - For groups and activities
  - Conversations and group study permitted
  - No restriction on cell phone usage
**Coffee in the Library**  
by Josh Barnes, SE Library Assistant II

During the week of finals the Library, in partnership with Student Activities, offered free coffee to all students. At Southeast campus this service began the week before finals and ran through finals week, and at West campus other beverages and snacks were also provided. This was a popular event with many students enjoying the coffee. They definitely appreciated the help in staying awake after long nights studying.

**International Education Week**  
By Tammy Thomason, SEC Library Assistant II

In November the Library partnered with Global Education, Student Activities and other departments to participate in International Education Week (IEW). This annual event provides an opportunity to celebrate the benefits of international education and exchange worldwide. TCC hosted a series of activities during the IEW. As a part of IEW activities, passport photos were taken of students and staff visiting their favorite country using a green screen in the library at Southeast campus. The other campus libraries made book displays to support the event. Bookmarks were also given to students during the week. Pictured is Mark Roylance visiting Brazil. Mark is a student worker at the Southeast Campus.

**Jazz Appreciation Concert**  
By Natalie Manke, MC Library Assistant II

Local singer, writer, producer, and director Rebecca Ungerman performed jazz standards in the Metro Student Commons in honor of Jazz Appreciation Month. Selections ranged from George and Ira Gershwin’s “I Got Rhythm” to Billie Holiday’s “God Bless the Child.” Ungerman has been voted Urban Tulsa’s Absolute Best of Tulsa Female Vocalist, A-List Favorite Stage Performer, as well as Urban Tulsa’s Hot 100 Class of 2013 influential Tulsans.
Women’s History Month Trading Cards
By Natalie Manke, MC Library Assistant II

The Women’s History Month trading cards produced by the TCC Library are informational cards featuring important female figures in modern, contemporary, and ancient history. Used as a promotional piece, the cards were given to students in conjunction with the Library’s displays for Women’s History Month in March. The cards informed students about Women’s history, as well as, hopefully, inspiring interest in learning more about famous and significant historical figures. In addition, the cards promoted the Library and encouraged students to contact the Library by phone and/or interact on the Library’s website or on Facebook.

Librarian Adam Brennan in Spotlight
By Natalie Manke, MC Library Assistant II

Metro Campus reference librarian Adam Brennan was featured in the Spring 2013 issue of Spotlight on TCC in the article “A Day in the Life at TCC.” The article follows Adam, as well as several other employees, throughout a typical workday at TCC. A normal day in Adam’s life includes giving library orientations and assisting students at the public service desk in the mornings, working on projects for the various committees he serves on in the afternoon, and exercising in the Metro Fitness Center when he gets off work.

Blind Book Date
By Sarah Wagner, WC Library Assistant II

During the spring semester, the Library launched a pilot event and promoted it as a “Blind Book Date.” The event encouraged TCC students to engage in leisure reading and also raised awareness of new books recently added to the library catalog. Librarians paired books with readers based on their interests. Patrons picked up their “Dates” on Valentine’s Day. Over a hundred people participated in the event. Responses from students were positive because it not only fostered reading-for-pleasure, but it also brought students physically into the library and gave them the chance to interact with library staff on a personal level. Students were exposed to new additions to our collection. It also gave librarians and library staff the opportunity to relate to the public outside of the normal academic setting.
The Heritage Center @ TCC
By Mike Meisenheimer, NEC Library Manager

Created in 1991 by TJC President Dr. Dean Van Trease, the Heritage Center was established to preserve items of historical interest which are directly tied to the history of Tulsa Junior College. Items from the past range from the original College Charter to Presidential Commencement Regalia, and include Presidential portraits and other noteworthy items of interest. The past year has seen on-going improvements to the Heritage Center, including the purchase of new archival supplies and display cases and ongoing efforts to secure grant-funding for a dedicated, permanent home for the collection.

The Heritage Center team is comprised of Marina Metevelis and Mary Estrada. Faculty advisor Cherie Hughes has renewed her commitment to advise and support Heritage Center progress. Together, this team has made great progress towards refining the organization and condition of artifacts within the collection. A new policy governing the Heritage Center was adopted in 2013, featuring a new mission statement and operating parameters:

The mission of the Heritage Center is to collect, arrange, describe, preserve and make accessible College records of permanent, historical, and administrative value and to disseminate information about the holdings of the Archives through research, campus publications, exhibits, and online resources. The ultimate goal of the Archives is to create a permanent, living record of the historical heritage of the College’s unique role in the development and evolution of continuing and adult education in Tulsa County.

The TCC Heritage Center is a vital living memory of our history with a future that looks brighter than ever!

Natalie’s Award of Excellence
By Adam Brennan, MC Librarian

Tulsa Community College celebrates achievement in its personnel by awarding the Metro Campus Award of Excellence to Natalie Manke in March of 2013. Natalie was recognized for her outstanding and helpful service to patrons of the library and faculty. She has diligently aided students in their search for information in the library, and tutored patrons in technology skills.
Collection Maintenance  
By Paula Settoon, Dean of Libraries

An analysis of the libraries’ holdings showed a very dated collection. Over 80% of the books on the shelves had copyrights before 2000. Most items were so dated that students were not able to find the newer materials on the shelves and could rarely use the older materials for assignments. In addition, some books were no longer socially acceptable, scientifically accurate, or relevant to current courses of study. Librarians have been removing all materials with dated information or items that are worn and need to be replaced. As a result, the shelves are looking better than ever, and students can find relevant materials. In addition, the Cabinet supported a generous allowance to get the collection back into shape for 2013-14.

Poetry Readings  
by Josh Barnes, SE Library Assistant II

As part of National Poetry Month and Poem in Your Pocket Day poetry readings were held at all campuses. Students, staff, and faculty shared original and published works of poetry and song lyrics. Sidewalk poetry was also featured. At Southeast Campus this event was part of the Teach Ins for Peace program; the library partnered with English faculty there to highlight poems promoting and celebrating peace. These readings highlighted the library’s role as a promoter of literature and cultural awareness.

Tulsa Community College Library on Local TV  
By Adam Brennan, MC Librarian

This year librarians from Tulsa Community College have made several appearances on local television station KTUL to share the message of reading with the community. Adam Brennan had the honor of speaking about Library sponsored poetry events across the four campuses, local authors, and graphic novels at the library. The Tulsa Community College Library has been invited to make future additional appearances on TV to talk about a wide variety of topics, such as job hunting resources and book-to-movie treasures you can check out at the Library.
Chautauqua Programs at the Library
by Paula Settoon, Dean of Libraries

On June 5, Chautauqua scholar Debra Conner presented her research on F. Scott and Zelda Fitzgerald to around 20 Northeast Campus faculty, staff, and students. She talked about the Roaring Twenties and how the Fitzgerallds seemed to embody the Jazz Age.

Baseball has arguably had the greatest impact on American culture than any other sport, and no player has ever been more closely identified with his sport than Babe Ruth. From his career post-trade from Sox to Yankees and the ensuing Curse of the Bambino, the Babe made headlines even long after his death. On June 6, scholar Gene Worthington, who portrayed Babe Ruth at the 2013 Oklahoma Chautauqua, talked about the role of baseball in American life – and Babe Ruth’s role in baseball. Gene shared his research, baseball’s evolving role in war, and other ways that baseball impacted American Life.

Message from the Dean

2012-13 was an amazing year! The TCC Library team accomplished so many things to be proud of, and I am especially honored to have had the opportunity to work with so many amazing and dedicated people. In addition to thanking the TCC Library Team, I would like to thank Dr. Donna Wood, Associate Vice President of Academic Affairs for her support and leadership as well as the entire Cabinet. TCC is certainly a special place to work thanks to all the wonderful people.

While 2012-13 was amazing, I cannot wait to see what this team accomplishes in 2013-14. We are off to a great start and have many plans in the works. I do know, however, that no matter what we will have another fantastic year!
Visitors to the TCC Library

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<thead>
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<th></th>
<th>Fall 2012</th>
<th>Spring 2013</th>
<th>Summer 2013</th>
<th>Totals</th>
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<tr>
<td>Metro*</td>
<td>106,206</td>
<td>102,737</td>
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<tr>
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<td>60,393</td>
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<td>67,309</td>
<td>17,402</td>
<td>166,040</td>
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<tr>
<td>West</td>
<td>12,520</td>
<td>10,890</td>
<td>3,488</td>
<td>26,898</td>
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<td>236,933</td>
<td>231,300</td>
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Five Year Overview

*Metro was closed most of the summer semester due to a fire.
Student Orientations & Instruction Sessions

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<th>Spring 2013</th>
<th>Summer 2013</th>
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<tr>
<td>Metro*</td>
<td>60</td>
<td>69</td>
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<tr>
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<tr>
<td>SEC</td>
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<td>West</td>
<td>35</td>
<td>54</td>
<td>14</td>
<td>103</td>
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<td>195</td>
<td>237</td>
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Five Year Overview

*Metro was closed most of the summer semester due to a fire.
TCC Library Circulation

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<th>Spring 2013</th>
<th>Summer 2013</th>
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<tr>
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<td>1,851</td>
<td>511</td>
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<tr>
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<td>804</td>
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<tr>
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<td>1,496</td>
<td>1,632</td>
<td>370</td>
<td>3,498</td>
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<tr>
<td>West</td>
<td>813</td>
<td>783</td>
<td>187</td>
<td>1,783</td>
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<tr>
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<td>4,979</td>
<td>5,351</td>
<td>1,872</td>
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Five Year Overview

*Metro was closed most of the summer semester due to a fire.
Reference Questions Answered

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Five Year Overview

*Metro was closed most of the summer semester due to a fire.