STUDENT PRACTICE:  
Writing Essay Question Responses

Exam Question:

Describe five test-taking strategies to use the weeks leading up to an exam to be sure you are prepared for the test. Next, explain three strategies to apply to each of the following methods of testing during an exam: multiple-choice, True/False, and matching. Describe three strategies to use when you have to guess at a response during an exam. Finally, describe your own process for test preparation and incorporate at least four tips recommended in your textbook that you plan to use during test preparations in the future.

Directions:

1. First, circle the direction words. Next, jot down the main points you want to make in your answer on the cover of your blue book. Don’t try to write out these ideas in complete sentences. Simply jot down a key word or phrase—one major or minor point per line. (After you have jotted down as much of the answer as you know, look in your textbook to find the rest of the answers. Don’t copy information right out of your textbook; rather, read it, repeat it back to yourself in your own words, jot down a keyword on the jot chart, and move to the next step on this sheet.)

2. Number each item on the jot chart to establish the sequence you will use to write your answer. Now look through the numbers you listed. Are there other details you need to add? If so, add them now.

3. Write your answer as if you were completing an essay question on an exam (use the bluebook provided). Write in double-spacing on one side of the page only, using complete sentences and paying close attention to proper grammar and punctuation.

4. Reread your response. Did you completely answer all the direction words? Did you explain your points?

5. Finally, proofread your response, correcting spelling, grammar, and punctuation. Also check your words choices for accuracy.